

## Syllabus for Math 252 – Open Mathematics Lab – Del Norte Site

<b>Semester &amp; Year</b>	Spring 2017	
<b>Course ID and Section #</b>	Math 252 Section 041259	
<b>Instructor's Name</b>	Amber Buntin	
<b>Day/Time</b>	Students drop into <b>DM 36</b> during Math Lab Open Hours: <b>Mon/Wed 3:30-4:30pm, Tues/Thurs 11:30-12:30pm</b> <b>Closed on CR holidays and during Finals Week</b>	
<b>Location</b>	DM 36	
<b>Number of Credits/Units</b>	This is a 0 unit, NO-CREDIT course	
<b>Contact Information</b>	<i>Office location</i>	E2 in the "Faculty Clubhouse"
	<i>Office hours</i>	BY APPT (email me)
	<i>Phone number</i>	707-465-2316
	<i>Email address</i>	Amber-Buntin@redwoods.edu
<b>Textbook Information</b>	<i>Title &amp; Edition</i>	<b>No additional textbooks are required for Math Lab</b>
	<i>Author</i>	
	<i>ISBN</i>	
<b>Course Description</b>		
<p>As stated in CR's catalog: A course offering instructional support to students needing help in mathematics in a self-paced lab environment. This course supports basic skills mathematics and mathematics-related classes. Students receive one-on-one and small group instruction to enhance success in mathematics across the curriculum.</p> <p>Note: <i>Students can be enrolled in a mathematics course or any course with math content.</i></p>		
<b>Student Learning Outcomes</b>		
<ol style="list-style-type: none"> <li>1. Analyze problems in mathematics or mathematics-related courses.</li> <li>2. Apply strategies to plan and complete assignments on time.</li> </ol>		
<b>Special Accommodations</b>		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact <a href="#">Disabled Students Programs and Services</a>. Students may make requests for alternative media by contacting DSPTS at 707-465-2352.</p>		
<b>Academic Support</b>		
<p>Academic support is available at <a href="#">Counseling and Advising</a> and includes academic advising and educational planning, <a href="#">Academic Support Center</a> for tutoring and proctored tests, and <a href="#">Extended Opportunity Programs &amp; Services</a>, for eligible students, with advising, assistance, tutoring, and more.</p>		

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### Academic Honesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

### Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; physically or verbally abusive behavior. In such cases, where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, he or she may be reported the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at: <http://www.redwoods.edu/board/Board-Policies/Chapter-5-Student-Services>.

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

### Emergency Procedures for the Del Norte campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Crescent City campus emergency map is available at (<http://www.redwoods.edu/delnorte/Maps-and-Directions>; [scroll down to the Safety Map](#)). For more information on Public Safety, go to <http://redwoods.edu/publicsafety>. In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building.
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the campus authorities.

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus, you can receive an alert through your personal email, and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the "Register" button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with "[redwoods.edu](http://redwoods.edu)." Please contact Public Safety, 707-476-4112, [security@redwoods.edu](mailto:security@redwoods.edu), if you have any questions.

*College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.*

# Math 252 ~ Open Mathematics Lab (No-Credit)

(Course number 041259)

## Assistant Professor

Amber Buntin, Department of Mathematics

Phone: 707-465-2316 Email (Preferred): [amber-buntin@redwoods.edu](mailto:amber-buntin@redwoods.edu)

Office hours (E2 in Faculty Clubhouse): BY APPOINTMENT (email me)

## Math Lab OPEN Hours in DM 36

Mon/Wed 3:30-4:30pm

Tues/Thurs 11:30-12:30pm

**You must be signed up to utilize the math lab!**

## Course Description

As stated in CR's catalog: A course offering instructional support to students needing help in mathematics in a self-paced lab environment. This course supports basic skills mathematics and mathematics-related classes. Students receive one-on-one and small group instruction to enhance success in mathematics across the curriculum. *Note: Students can be enrolled in a mathematics course or any course with math content.*

## Math Lab Environment

It is essential to the math lab that students conduct themselves in a respectful manor. Cell phone calls will not be tolerated in the math lab. Both students and teacher should behave in a manner that will provide a comfortable learning atmosphere. You must work on math homework or math related material while in the math lab.

## Course Requirements

- MATH-252 is a NON-CREDIT course. This is a non-credit option for getting math help in the Math Lab during open hours.
- No minimum hours are required; however, to utilize the help of the Math Lab, students **must log in** to document their attendance during the Math Lab open hours.
- This is an open-entry course, where **students can add this course up to the day before the last day of instruction.**
- Math 252 is repeatable & there is a REQUIRED survey at the end of the semester!

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\*\*\*\*\***Syllabus Subject to Change**\*\*\*\*\*  
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